

## **Policy-On-Covid-19**

In the current scenario, where the entire world has been engulfed by the Coronavirus, we have taken the most extraordinary measures, to counter its effects.

We are taking extra precautions to safeguard our employees and other stakeholders. Moreover, we have ensured that the virus does not affect our organization in any manner. We have taken the necessary action, with respect to the guidelines laid by the Government of India, Local Government Authority, WHO, as well as the Accrediting Body.

You can go through our contingency plan:

- Our company will utilize all the information and contingency plans with respect to audit, training, and inspection purposes.
- We will also adopt remote audit, inspection, as well as training.
- You can also find our employees working from home.
- We regularly update the health records, to the management.
- We ensure that our staff does not travel for inspection, audit, and training purposes.
- We will ensure to audit through ICT, by prior information to the client.
- All our clients will be audited through remote technology.

In the meanwhile, the management team is monitoring the development and notifications, of the Government of India, Local Government Authority, WHO, as well as the Accrediting Body.

Any changes in our directives or rules will be informed in due advance. We are taking the best decisions, pertaining to services management, to meet the compliance requirements in the best possible manner.

We expect all our employees, stakeholders, and clients to co-operate with us, during this extraordinary situation.

With Best Regards

Management Team